

The Grace Group

Brief BakeBox Specification

BakeBox is our second generation bakery control package completely re-written using Microsoft Access. Whilst BakeBox has taken the best ideas from our previous software **CellBox** it has also both grown dramatically and improved greatly on it's predecessor.

The system makes full use of the power of Windows to move rapidly from job to job by "clicking" on screen buttons, whilst allowing data entry to be made using traditional rapid keyboard skills.

Security is provided by password entry to the system that allows individual users to be locked out of any part of the system. Allow staff to enter orders for example, but restrict their access to recipe costing or financial matters.

- **Customers**
 - Create, view and amend the entire week's standing order on one screen
 - Create zero quantity standing orders to provide telesales prompt list
 - Standing orders may be held back during holiday periods
 - Create daily phone lists
 - Sort customers by van round and position in round
 - Put customers on different van rounds each day.
 - Create Temporary Delivery Rounds any day.
 - Choose one of 12 invoice styles for each customer (Daily, Weekly or Summary, Discount/No Discount, Balance Brought Forward/No BBF etc)
 - Summary Invoice Style. (Del Note No & Value)
 - Choose one of 12 delivery note styles for each customer
 - Set and use credit limits to alert you at time of placing order to overdue accounts

- **Pricing and Discounts**
 - Unlimited No of Price Lists
 - Set up to 99 discount groups per customer
 - Allow quantity discounts

- **Products**
 - Use alpha numeric codes to aid staff learning
 - Quick product search using partial codes
 - 25 product group codes per product allow customisable reporting
 - Create links between products such as single roll and bag of 12 rolls. Production Report then tells Baker how many single rolls to make in total
 - Create menu of items associated with a product such as a buffet

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- **Price Increases**
 - Set up price increases for any time in the future NOW. These can be for a range of products for one date and another range later. System automatically resets the price list on the day you've chosen
- **Order Processing**
 - Orders Not Booked List shows those customers due an order who have not yet placed an order
 - Easy order entry. Zero qty standing orders mean few product code entries. Prompt list of products that the customer usually orders is shown on screen at order entry.
 - Load multiple standing orders (the whole weeks or months) in with one keystroke
 - Go straight from Order Processing to Standing order screen and back again to update customer's requirements quickly.
 - Base order on ANY previous order, standing order or nothing
 - Easy navigation between the next seven day's orders for a customer.
 - Order value, along with previous unpaid invoice total and available credit, shown on screen.
 - Delivery notes and daily invoices can be printed at entry point or stored and printed automatically at end of day.
 - Copy an order forward eg. to the next six Fridays or the next three Mondays, Tuesdays and Wednesdays with a few key strokes.
 - Include customer's order no, ordered by and required time on the order
 - Create temporary delivery address at order entry
 - Easy cancellation and returns procedure
 - One button press at day's end produces all delivery notes and invoices
 - Validation Report. Makes tracking of order entry mistakes simple
 - One button press creates up to 24 customisable production reports specifically tailored to give just the right information to each department or staff member such as:-
 - Base product production list for the baker showing only the total number of linked products such as individual roll, 4 x roll, 6 x roll, 12 x roll.
 - Slicing list
 - Bagging list
 - Packing list
 - By driver
 - By customer
 - By product
 - By packer
 - Mix requirements
 - With full recipe
 - Just as No of Mixes
 - Weekly Invoices and credit notes

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- **Accounting**
 - Produce statements
 - Pay individual invoices
 - Aged debtors list
 - Use internal sales ledger or easy export of information to Sage.
- **Reprints Menu**
 - Reprint any of the following
 - Daily Invoice
 - Weekly invoice
 - Delivery Note
 - The above either singly or by selecting a few or many or all from any previous period held in the system.
- **Recipe Costing**
 - Fast and easy to use
 - Creates daily mix requirements for all bread dough
 - Update all recipes from single ingredient entry
 - Create ingredient list for new recipe to try batch production.
 - Costing screen allows trial costing without updating the original recipe
- **Stock Control**
 - Full ingredient stock control based upon usage from recipes
 - Simple stock control module based upon stock received and stock issued.
 - System alerts low ingredient stock
 - Automatically produce Purchase Orders
 - Valuation report.
- **Reports**
 - The system comes with a full set of useable reports and allows for easy creation of ones to your design. All reports "print" first to the screen and then to the printer should you wish. No need to print everything....view first then decide.
- **House-Keeping**
 - Delete the following
 - Single delivery or invoice
 - One day's deliveries or invoices
 - Multiple range of deliveries and invoices
- **Integration with other packages**
 - Easy export of data to any of the Microsoft suite of packages such as Excel and Word or as C.S.V file

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LabelBox

Now also available our acclaimed **LabelBox** program, which operates from within BakeBox to seamlessly and effortlessly produce your product labels. System can produce labels for either your full production or can be tailored to print labels for only those customers who require them along with the customer's selling price and a bar code. LabelBox is provided free of charge to customers purchasing their label supplies from The Grace Group

BakeBox is powerful yet simple to operate due to it's no nonsense approach. Screen layouts are logical and clearly laid out, with the MINIMUM of keystrokes required to complete tasks.

This list is by no means the full story, and should you have any questions arising from this please do not hesitate to contact us.